

# Code of Conduct

## Rules & Guidelines



### SAFETY & SECURITY - STUDENT ID CARD

Students should display their IBA ID card at all times. Lost ID cards can be replaced for Rs. 1,000 at the Program Office.

New students should collect their Student ID Card from the Program Office immediately and wear it at all times.

Any student found lending their ID card to an outsider to get past security will be penalized with a fine of Rs. 5,000 and/or subject to disciplinary action. This is a strict violation of IBA's policy.

Safety and security of personal belongings of students is their own responsibility. IBA will not be responsible for any loss of these items because of carelessness/irresponsible behavior.

Any item found should be handed over to the Lost and Found offices on both campuses or the respective Campus Managers.

### SUBSTANCE ABUSE

Possession, use, purchase, and/or distribution of alcohol or intoxicating drugs (such as but not limited to heroin, opiates, cocaine, marijuana, hashish, alcoholic beverages, or other intoxicating substances) at IBA is strictly prohibited.

The use or possession of any kind of narcotics and/or alcohol will result in disciplinary action and the possibility of immediate cancellation of admission and expulsion from the hostels.

Students suspected of consuming alcohol may be asked to take a breathalyzer /lab test.

Students suspected of consuming drugs may be asked to take a tetrahydrocannabinol test on the spot or in a laboratory.

### SOCIAL MEDIA

Making public statements, or any communication with media on behalf of the institution or making a public/media comment on the internal affairs of the institution is not allowed.

Additionally, confidential institution information or details cannot be shared on social media or any other media platform. Strict disciplinary action will be taken in such cases.

### EVENTS & ACTIVITIES

Any event or activity organized by students, both on- or off-site, that is against cultural and societal norms, is against the state of law, and is not in line with IBA's high moral, ethical, and professional values and standards is strictly not permitted.

There is a zero-tolerance policy, and any such violation will be dealt with severe penalties and strict disciplinary action.

### INDECENT CONDUCT

Indecent conduct is behavior, action, speech, or distribution of material that is deemed obscene, indecent, or lewd or in violation of social and cultural norms.

### SMOKING/VAPING/SHEESHA

The IBA campuses are a 'No Smoking Zone'.

Smoking, Vaping, Sheesha, and any other electronic smoking devices are strictly prohibited inside IBA's premises, and on- and off-site, including shuttles, buses, hostels, and events.

Students are also informed not to smoke or vape in the vicinity of the University of Karachi. Any infraction will result in serious disciplinary action.

Possession and/or its use will result in confiscation of the vape or sheesha, and strict disciplinary action will be taken.

### DRESS CODE

All students are to be decently dressed in a manner that is appropriate for any institution of higher learning. Clothes should be suitable to, and represent the high cultural, social, and professional values for which IBA is known.

Students are expected to be neatly and decently dressed.

Clothes should be inoffensive in terms of their cuts and style, and/or the messages printed on them.

Shorts, sleeveless, and revealing clothes are strictly forbidden.

### PUBLIC DISPLAY OF AFFECTION (PDA)

In order to maintain a professional atmosphere of learning and mutual respect at IBA, students should refrain from public display of affection (PDA), that is, inappropriate display of expression or intimate physical contact or activity.

Physical contact between two individuals that could make others uncomfortable or serve as a distraction should be strictly avoided.

Students are expected to conduct themselves respectfully at all times, which is reflective of the high moral, academic, and professional values and standards of the IBA.

Scan for more details

