

CFA SCHOLARSHIP

APPLICATION FORM

Office of Student Affairs | Room 2, Ground Floor, Fauji Foundation Building IBA Main Campus | University Road, Karachi

CFA SCHOLARSHIPS

This CFA Scholarships are based on assessment of legitimate need and academic performance of the student. The decisions are taken on the basis of information provided in this form and conduct its own investigation. Candidates may be asked to attend an interview to offer more information.

IN CASE OF PROVIDING FALSE INFORMATION:

- The CFA application of the student will be cancelled. Such an applicant will also be disqualified for applying for any financial assistance in future for any international exposure.
- In case of an existing beneficiary, the Scholarship will be cancelled and the student will have to refund all financial assistance payments received to date and / or bear the penalty equal to total financial assistance amount on immediate basis.
- > The concerned students will be liable for prosecution on legal grounds.

DISCLAIMER:

The IBA reserves the right to verify, physically or otherwise, all information submitted by the candidate.



GUIDELINES FOR FILLING OUT THE FINANCIAL ASSISTANCE APPLICATION FORM

- 1. Read the general information thoroughly, which will enable you to complete the application form.
- 2. Attach the following as supporting documents along with this application form.

	 a. Copies of CNIC Self, Parents/Guardian and Siblings b. Salary slip or salary certificate (or pension slip) of all earning family member(s). c. Bank statement for last six months of all family members having all accounts. 							
	d.	Income tax returns of all earning family members for last year.						
	e.	Fee bills and any concession document from the last institution you have attended.						
	f.	Utility bills last six months;						
		i) Electricity ii) Telephone iii) Gas iv) Water						
	g.	Saving certificates, bonds, shares, investments, CDC account statement.						
h.		Property ownership documents, including agriculture land, plots and houses.						
	i.	Rent agreement (if applicable)						
	j.	Loan document(s), including credit card bills and bank loan statements.						
	k.	Medical bills / expenditure related documents.						
	I.	Latest fee challans/Fee concession (scholarship/loan) document(s) of sibling(s).						
	m.	Wealth statement for all family members for last year (If applicable).						
	n.	Domicile certificate.						
	0.	Copy of Academic Certificates including Mark-Sheets i.e. Matriculation,						
		Intermediate, Graduation and previous year/term/semester.						
	p.	Any other relevant document(s) necessary to support your application.						
	q.	Statement of purpose.						

3. Submit the above said documents to the IRC Office.

TIPS FOR COMPLETING APPLICATION FORM

- 4. Furnish factual, comprehensive and authentic information in the form.
- 5. Provide educational information in chronological order.
- 6. Carefully note down your enrollment number and remember to use it correctly during future correspondence.
- 7. Answer all questions. Those not applicable should be marked N/A. All required documents are to be attached.

PLEASE AVOID THE FOLLOWING

- X Providing vague / incomplete information.
- X Overwriting / scratching information on the form.
- X Submitting your application by email
- X Submitting the documents in wrong order without card file.
- X Leaving any question unanswered.



NON – FINANCIAL DETAILS OF THE FAMILY

Section A: Applicant's info	ormation						
1. Applicant's Name			Affix two				
2. Father's/Guardian's Name Passport Siz							
3. Enrolment (ERP#)/Sea	at Number		Photographs				
4. Program/Class		SPA/CGPA					
5. CNIC Number							
6. a. Religion							
7. b. Syed / Non-Syed / N	ot Applicable						
8. Domicile							
9. Residential Address:							
10. Tel. # (Res)	Mobile #	Fax #	:				
11. Email ID							
12. Marital Status: Single	Married						
13. Name of Last Education	onal Institution attended:						
a. SSC/O Level							
b. HSC/A Level							
c. University							
14. Have you or any other member(s) of your family ever been awarded (Past & Present) scholarship from IBA/Other? YesNo(If yes), provide details below:							
Name	Scholarship Program	Award Year	Course and Institution				
	1	1					

15 Drocont Occupation (if any, please give full details	1
ID. FIESEIIL OCCUPATION	n any, please give run details)

Nature of employment_____Name of Company / Employer_____

Monthly Income Gross______Net _____

Annual Income Gross______Net _____

Previous Occupation (if applicable)



Section B:

Parents'/Guardian's Information

1 Father's / Guardian's Nan	ne			
2 CNIC Number		National T	ax Number	
3 Residential Address (if diffe	erent from above):			
4 Tel.(Off)	Mobile #	Fax #	Email	
5 Present Occupation (Give f	ull details)			
6 Designation		Name of Company	/Employer	
7 Monthly Income Gross	Net	Pe	nsion (if retired)	
8 Annual Income Gross	Net			
9 Previous Occupation (if ap	plicable)			
10 Mother's Name				
11 CNIC Number		National T	ax Number	
12 Residential Address (if diffe	erent from above):			
13 Tel.(Off)	Mobile #	Fax #	Email	
14 Present Occupation (Give f	ull details)			
15 Designation		Name of Company	/Employer	
16 Monthly Income Gross	Net	Pe	nsion (if retired)	
17 Annual Income Gross	Net			
18 Previous Occupation (if ap	pplicable)			
19 Spouse's Name				
20 CNIC Number		National T	ax Number	
21 Residential Address (if diffe	erent from above):			
22 Tel.(Off)	Mobile #	Fax #	Email	
23 Present Occupation (Give f	ull details)			
24 Designation		Name of Company	/Employer	
25 Monthly Income Gross	Net	Pe	nsion (if retired)	
26 Annual Income Gross	Net			

Section C:

Family Assets / Properties and Liabilities

1 Details of assets / Properties (Please mention current market values in Pak Rupees)

	Values of						Siste		
	Assets	Father	Mother	Spouse	Self	Brother	r	Children	Total
	Business								
	Home/Flat								
	Agriculture								
	Land/Plot								
	Car(s)/Bike(s)								
	Bank Balance								
	Investment								
	Gold / Silver								
	Others (etc.)								
	Total								
2	Accommodation			1		Town		1]
	Apa	rtment		Bungalo	w	House		Other	
3	Accommodatior ownership:	n		Fami Owne	-	Rented		Other	
				Construc	ted (Covere	d) area of th	<u> </u>	1	
4	If owned, area o	ofplot		house	icu (coveres				
5	Locality of the h	ouse							
6	Total number of	f rooms in	house		Number of	bedrooms _			
7	Number of Air C	conditioner	rs in house		Numbe	r of Televisi	on		
8	Number of car(s	;)/Bike owr	ned by the f	amily (with	n make and i	model)			
9	Any other house or flat owned by the family: Yes No No If yes, please give details regarding location, size, rent, etc., on a separate sheet.								
10	Agricultural land	d owned by	y family:	Ye	es	No			
	If yes, please giv	e details r	egarding loo	ation, size	, rent, etc., o	on a separat	e sheet.		



- 11 Bank savings Rs.______ in the form of ______
- 12
 Other investments Rs.______in the form of ______

 13
 Any other property or plots:
 Yes

If yes, please give details regarding location, size, rent, etc., on a separate sheet.

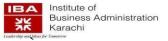
Details of Liabilities (Please mention current market values in

14 Rupees):

- a) Amount Outstanding _____
- b) Nature of Loan _____

c) Repayment Schedule (Please give full details) ______

- d) Loan / Debt Maturity Date _
- e) Reason for Obtaining loan / debt ____



1 Monthly Family Income (Please attach supports and give full details in Pak Rupees)

Average Monthly Income arising from	Father	Mother	Spouse	Self	Brother	Sister	Other Supporting Hand	Total
Business / Salary								
House/Flat								
Agriculture Land/Plot								
Car(s)/Bike(s)								
Bank Balance								
Investment								
Others (etc)								
Total								

2 Annual Agricultural Income of Family _____

3 Any other form of income from Assets or other _____

4 TOTAL FAMILY INCOME

5

Family Expenditure (Please attach supports and give full details in Pak Rupees)

Provide details of family members currently studying (excluding the applicant). All costs should be mentioned in Pak Rupees (attach a separate sheet, if required):

Name	Age	Class Level of Studies	Name of Academic Institution/City of Study	Annual Cost of Education (Include all Expenses)	Annual Financial Assistance (if Any)	Source of Financial Assistance (if any)

Provide details of family members (living with your family) that are not mentioned (attach a separate sheet, if required):

Name	Age	Relationship	Qualification

a) Total number of Family members:

c) Number of Siblings Married:

e) Number of Siblings are Studying:

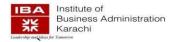
b) Total number of Siblings:

d) Number of Siblings living with family:

Inco	ome and Expense Statement:	
(A) I	Monthly Family Income	Total (Rs.)
i)	Family members' earning (including the applicant).	
ii)	Income/support from other sources	
Tota	I family income (A(i) and A(ii))	A
(B) I	Monthly Family Expenditure	
i)	All Educational Expenses (excluding applicant)	
ii)	Accommodation/Rent	
iii)	Utility bills (Average Last Six Months)	
	Telephone / Mot	pile
	Electric	sity
	G	as
	Wa	tei
iv)	Household Expenses (food, etc.)	
v)	Medical	
vi)	Transportation/Fuel Consumption	
vii)	Income Tax	
viii)	Property Tax	
ix)	Any Other Expenditure (not mention above)	
x)	Miscellaneous (specify:)	
Tota	I family expenditure (add B(i) to B(vii))	3
Net o	disposable Income (A minus E	3)

If the net disposable income is negative, i.e., expenditures are greater than the family income, provide an explanation of how the family manages to meet this shortfall:

		Financial Need Analysis Form				
Name:						
Institution:						
Course of study: Expected date of graduation:						
Academic Expend	itures		Per Semester fee X No. of Semesters	Yearly (Rs.)		
1. Admission/Ann	ual charges (excluding	g refundable amount)				
2. Tuition fee (inc	luding non-refundable	e charges)	x			
3. Examination fee	9		x			
4. Books and Proje	ect material expenses		X			
5. Transportation to and from the ca		nt residence to university*(university	or public bus charges			
*Don't include tra	veling cost such as air	fare/bus fare for traveling from one o	ity to another			
BOARDING AND L	ODGING EXPENDITUR	ES	Monthly Expenses x	Yearly (Rs.)		
6.Hostel cost (for	applicants living outsi	de city of permanent residence)	X			
7. Food cost (for a	pplicants living outsid	e city of permanent residence)	<u> </u>			
TOTAL EDUCATION	NAL EXPENSES (add 1 t	o 7)	Α			
FAMILY CONTRIBL	JTION AND FINANCIAL	. SUPPORT				
a) Parental contrib	oution					
b) Bank/Co-opera	tive society loan					
c) Scholarship/Ass	istance from the instit	ution/university				
d) Others grants (please specify)					
TOTAL CONTRIBUT	ΓION (add a to d)		В			
AMOUNT REQUES	TED FROM IBA FOR O	NE ACADEMIC YEAR				
(Total Educationa	l Expenses minus Tota	l Contribution)	A-B			
Have you applied	for any other scholars	ship/loan from the university or othe	r source(s)? Yes () N	o()		
If yes, provide det same):	tails in the table below	w (attach a copy of the offer letter(s) o	or any evidence in supp	ort of the		
Funding Source	Funding Type (Loan, Scholarship, etc.)	Is the Funding Confirmed? (Yes / No)	Expected Amount (Rs.)			
If no, provide the reason(s):						
	out this year's fees(i.e	., admission fee, tuition fee, other ch Amount (Rs.)	arges, etc.)? Provide de Repayable			
		,	nepayable	(



Statement of Purpose (Explain your suitability for this scholarship) - attach separate sheet if required:



UNDERTAKING

- i. The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. Further, if any information given in this application is found incorrect or false after grant of financial assistance, the Institute will stop further assistance and:
 - The CFA application of the student will be cancelled. Such an applicant will also be disqualified for applying for any financial assistance in future for any international exposure.
 - In case of an existing beneficiary, the Scholarship will be cancelled and the student will have to refund all financial assistance payments received to date and / or bear the penalty equal to total financial assistance amount on immediate basis

Date	Signature of Parent / Guardian	Signature of Applicant
References (Excluding Parents	<u>/ Guardian):-</u>	
1. Name		
Relationship:		
Home Address		
Business Address		
Contact Information: Residen	ce:Office:	Cell:
CNIC#:	Signature:	
2. Name		
Relationship:		
Home Address		
Business Address		
Contact Information: Residen	ce:Office:	Cell:
CNIC #:	Signature:	